



9th Annual Legacy Marching Festival
Adams 12 Five Star Stadium
Saturday, September 29, 2018

2018 DIRECTOR'S FINAL PACKET

Directors,

Welcome to the 9th Annual Legacy Marching Festival! I am excited that your band will be a part of our contest. This is the FINAL Director's packet and includes all of the information you will need to be a part of this festival. Please read the entire packet carefully and make your parents aware of the parking areas (map is included with this email message and posted on our website), admission prices, concessions, wrist-band policies, flow of the contest, etc. Also, please make your administrators and other school support staff aware that **WE WILL AGAIN BE ACCEPTING CHSAA PASSES FOR ADMISSION TO OUR FESTIVAL. Please encourage them to attend!!!**

Preliminary times were randomly chosen in slots of 4 by CBA scores from last year, and Finals will be in reverse order by prelims score. Accommodations were made for bands that had conflicts and this may have affected the integrity of the outcome of the draw. If you have any conflict which will prevent you from performing in Finals competition, please contact me IMMEDIATELY if you have not done so already.

If you signed up for the Sunday clinic session, your time will be e-mailed to you in a separate email. This session will be held at Legacy High School. You will need to show up early and bring your media (SD card this year) from Saturday's Performance. This will be a time for you to ask questions and receive commentary from a music and visual judge. This IS NOT a critique session and ONLY involved directors and staff.

We will have many volunteers available at the festival to answer questions and help with flow and staging. They will be wearing Legacy apparel. If you should have any questions, please do not hesitate to contact me directly or the Festival Coordinator. Thank you for being a part of our festival!

Sincerely,

Clay Stansberry
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Adams 12 Five Star Stadium
9360 Washington Street
Thornton, Colorado
Saturday, September 29, 2018

*** New information for the 2018 Legacy Marching Festival is highlighted in Yellow. ***

STADIUM

The Legacy Marching Festival will be held at the Adams 12 Five Star Stadium located at 9360 Washington Street in Thornton Colorado 80229 (not Legacy High School). There will be several different Parking areas that will be available. Please refer to the map for directions to the different parking areas. Handicapped parking will be available near the front of the stadium. Bus parking will be separate from the spectator parking. **FOOD TRUCK PARKING WILL BE SEPARATE FROM BUS PARKING AGAIN THIS YEAR.** Please make all spectators aware of the different parking areas. Signs will be posted, and we will have volunteers around the parking areas helping to direct traffic.

BUS PARKING AND CHECK IN

Buses will report to THREE DIFFERENT PARKING AREAS. Please see the Bus Parking Lot designations included in the *Bus and Equipment Truck Parking Assignment* sheet. YOUR PARKING AREA WILL REMAIN THE SAME FOR FINALS AND PRELIMS. ALSO, PLEASE LOOK AT THE BUS AND TRUCK MAPS – THERE ARE SEVERAL DIFFERENT AREAS THIS YEAR. **To improve safety during bus exit, we have made changes to the traffic flow patterns in the A Lot. Please refer to the flow maps, and follow the directions of our parking staff; ALL BUSES IN THE A LOT WILL ENTER AND EXIT VIA THE NORTH ENTRANCE ONLY. THIS IS DIFFERENT FROM YEARS PAST – PLEASE ADHERE TO THIS NEW FLOW!**

Please do not get off the buses until all students have been stamped and the buses have been parked. Hand stamps are only being applied on the bus when you arrive. You will receive your packet with final details and wristbands when you arrive. Students will receive a hand stamp that will allow them access to the festival before or after they have performed. Bus drivers will also receive a hand stamp. You will receive 1 wristband for every 15 students, use them as you wish. **NO VEHICLES OTHER THAN BUSES will be allowed in the Bus Parking Area. FOOD TRUCKS will be in an area which is SEPARATE FROM THE BUSES.** Spectator vehicles must park in one of the spectator parking lots west of Washington Street. Also **DO NOT LET YOUR BUSES GO INTO THE EQUIPMENT LOTS TO LET STUDENTS OFF TO UNLOAD. BUSES CAN ONLY BE IN DESIGNATED BUS LOTS.**

*****As in the past, bus parking will be extremely tight this year. We have designed a layout that keeps everyone near the venue but in order to make that work, we need your support. Please tell your bus drivers we need their full cooperation to listen, adhere to and be patient with the instructions provided by our parking volunteers as to where and how we need them to park. If bus drivers refuse to follow our volunteers' directions they will not be allowed to park in our parking lot and will need to find street parking elsewhere on their own; their cooperation is a requirement of participation in our event. At the conclusion of the competition we request all buses remain parked IN THEIR SPOTS until fully loaded; our volunteers will then direct them out in an orderly manner. Please do not have bus drivers attempt to "line up early" as it blocks everyone's exit. *****

CHECK-IN PACKETS WILL BE GIVEN TO THE BAND DIRECTOR/STAFF MEMBER/PARENT ON THE LEAD BUS. IF A DIRECTOR IS NOT ON THAT BUS, IT IS THEIR RESPONSIBILITY TO GET THE CHECK-IN PACKET FROM THE LEAD BUS DESIGNEE. We request that Directors arrive with students in the lead bus to get this packet or designate a chaperone to collect the packet and deliver it to Director.

STAFF PASSES

We will honor CBA staff passes and CHSAA passes for admission.

RESTROOMS

There will be port-o-potties outside the Music Warm Up area and in the E Lot where the food trucks will setup. There are bathrooms located on the southeast side of the stadium which will be open only for students and directors, as well as the main bathrooms near the concessions on the west side.

EQUIPMENT TRUCK PARKING

Please see the map for specific details on where your Equipment Trucks will park. **No Cars, Mini-Vans, or Passenger Vans will be allowed into the Equipment Truck Parking Area at any time.** Anyone transporting band equipment by private vehicle should notify the Festival Director ahead of time for special arrangements and should have included this in their numbers indicated on the Universal Entry Form.

FOOD TRUCK PARKING AND SETUP

Food Trucks will park in the E Lots off East 95th Avenue, as it has been the last several years. Please share this with your food coordinators; see the map for details. **FOOD TRUCKS WILL NOT BE WITH YOUR BUSES. DUE TO SPACE CONSTRAINTS EACH BAND WILL ONLY BE ALLOWED TWO VEHICLE-LENGTHS OF SPACE IN THE FOOD LOT. For example, if you have a trailer, only 1 car and the 1 trailer will be allowed; if you have an RV that is the length of 2 cars, only that vehicle will be allowed.** If you have additional food vehicles they may drop off their supplies but must then exit the Food Lot and park in a spectator lot. If you have a food trailer or RV, its length should have been indicated on the Entry Form. **To ensure room for everyone's food vehicles, PLEASE SET UP ALL CANOPIES AND EATING AREAS ON THE GRASSY AREAS ONLY, NOT THE PAVED SURFACES.** This is shared space so please be considerate of the other bands, and don't spread out over large areas. WE

REQUEST YOU NOT HAVE ANY FOOD TRUCKS SHOW UP PRIOR TO 7:00AM. These areas will remain closed until that time.

PROPS

We will use the field between pit warmup and music warmup (just south of the D Lot port-o-potties) for prop staging, setup, and storage. This is shared area and will be unsupervised; please be considerate of the other bands also using this area. **DO NOT USE THIS AREA FOR VISUAL WARM UP.** Also, we no longer need to be contacted in advance about prop storage needs. When you arrive to the festival, your parent in charge of the Props should contact the Volunteer in the Equipment area and indicate they have props, and they will be directed to this area to set up and store their props. **AFTER YOUR PERFORMANCE PLEASE ENSURE ALL PROPS ARE RETURNED TO THE PROP STAGING AREA AND NOT LEFT IN THE PARKING LOT** where they might impede the flow of other bands or vehicles.

PROP DROP OFF

If at all possible, props should be contained in one of the Equipment Trucks indicated on your Universal Entry Form. If you need additional prop drop off space, a vehicle will be allowed in the Equipment Truck Parking area for 15 MINUTES to **DROP OFF PROPS ONLY.** After the props are dropped off, the vehicle must exit the Equipment Truck Parking Area and return to a spectator parking lot.

BAND STAGING AND FLOW

No playing is allowed except in the Music Warm-Up Area. Do not use taps when approaching the performance field. **NO AMPLIFIED METRONOMES OR GOCK BLOCKS MAY BE USED IN ANY WARM UP AREA. HAND CLAPS ONLY.**

1. **WARM UP SCHEDULE:** Attached is the festival schedule indicating the area you will warm up in and the times you will warm up. Please follow this schedule and know your times. All directors will be responsible to follow the established schedule. We will have volunteers who will monitor the Body Warm Up area and Music Warm Up areas **ONLY.** Percussion and Color Guard will be on their own and should adhere to the schedule.
2. **PIT WARM UP AREA:** This area will be on the west side of the elementary school, south of the stadium. The Pit Warm Up area has been spread out as a result of moving the Body Warm-Up area. Please see the attached map and make sure you know when the Pit report time is for your group. Let your Pit instructor know they are responsible for maintaining the schedule. **DRUM LINES WILL BE ALLOWED TO WARM UP WITH THE PIT IN THE PIT WARM UP AREA.**
3. **DRUM LINE WARM UP AREAS:** The drum line warm up areas will be in front of (to the south) of the elementary school. Please see the attached map. No Electronic or Amplified Metronomes allowed. **DRUM LINES ARE ALSO ALLOWED TO WARM UP WITH THE BANDS IN THE MUSIC WARM UP AREA.**
4. **COLOR GUARD WARM UP AREA:** The color guard warm up area will be south of the middle school in a fenced-in field (northwest of the stadium). It is a shared area with no assigned times or designated spaces. No sticks or gock blocks may be used in this area – this is a quiet zone. Hand claps are okay.

5. **BODY WARM UP:** There are two body warm up areas and are indicated on the map as A and B. Body Warm Up is in the large field directly west of the stadium. No glock blocks or amplified metronomes in this area. There will be a water station located on the east edge of the music warm up area. You will have 30 minutes to use the body warm up area and then 5 minutes to move to the music warm up area (you will get water at that time). Volunteers will be present in this area and will monitor your time and direct you to the Music warm up area. It can get congested when entering the Music warm up area, so please plan accordingly.
6. **MUSIC WARM UP:** There are two music warm up areas, and they are indicated on your map as areas A and B. You will have 30 minutes in the music warm up area and then 5 minutes to report to the band entrance at the southwest corner of the field. Volunteers will be present in this area and will monitor your time and direct you to the band entrance of the stadium. **DRUM LINES ARE ALLOWED TO WARM UP WITH BANDS IN THIS AREA.**
7. **STADIUM FIELD ENTRANCE:** Per 2017 CBA policy, anyone entering the field with a band must have either a CBA Director/Staff pass or a performance-specific Field Pass wristband, this includes all pit and prop volunteers. Separate Field Pass wristbands will be used for prelims and finals performances. The CBA-prescribed number of wristbands (30) will be provided in the Director's Packet upon Check-In. It is the Director's responsibility to get these wristbands to their volunteers prior to lining up at the stadium entrance. Additional Field Pass wristbands will NOT be provided. These wristbands grant access to the field only for your band's performance and **DO NOT GRANT ADMISSION TO THE STANDS AT ANY TIME. ANY PARENT OR STAFF AT THE ENTRANCE TO THE FIELD WITHOUT A PASS WILL BE REFUSED ENTRY TO THE FIELD FOR THE PERFORMANCE.**
8. **STANDS:** Only Staff will be allowed into the stands to watch the performance. Parents and volunteers **MUST STAY ON THE TRACK** for your band's performance.

FIELD MARKINGS AND POWER

The field will be marked with High School Football Field markings only. We will provide yard line markers in the FRONT of the field only. Power will be available at the 50 yard line near the edge of the track. No power cords will be provided. A backup generator will also be provided, and Festival personnel will activate it if necessary.

POST PERFORMANCE

After your performance you will exit through the same gate you entered through at the southwest corner of the field. Volunteers will be present to help direct the flow of the entering and exiting bands. Please **DO NOT STOP** immediately outside of the stadium to meet with your band after your performance. If you are going to meet with your students, proceed to the bus parking area as your sound will bleed into the stadium. If you are one of the last 3 bands to perform in prelims or finals, you will need to EXIT the stadium, and you may remain directly outside the fence to watch the final performances. Please speak to your students and make sure they understand they need to be **QUIET** in this area. They will be very close to the performance field, and their sound will make it onto the field if they are not quiet.

VIDEO

You will receive an SD card of your prelim and final performances if applicable. The file will be in QuickTime (H.264) format which is playable on most devices, but you may need a special adapter to make this work. The cost was included in your registration fees. No parents will be allowed into the press box or onto the field or track to video the performance. They may video FROM THE STANDS ONLY. Please make parents aware of this. **IT IS YOUR RESPONSIBILITY TO INFORM YOUR PARENTS IF THEY CAN VIDEO YOUR SHOW AND/OR POST IT ON SOCIAL MEDIA OR NOT DUE TO COPYRIGHT ISSUES. WE ARE NOT RESPONSIBLE FOR THIS. PLEASE INFORM YOUR PARENTS IF THEY ARE NOT ALLOWED TO VIDEO RECORD YOUR SHOW.**

JUDGES TAPES/COMMENTS

Your judge's comments will be sent to your Dropbox account approximately 30 minutes after your performance. Please check your account for your Judge commentary.

PRELIMS RETREAT

The Prelims Retreat will begin following Legacy's Exhibition performance. Drum Majors will need to report to the Band Entrance (southwest entrance to the field) at 4:15 PM (at the start of the last two bands) and will be lined up in order of appearance. Both retreats will be DRUM MAJORS ONLY. Awards will be presented for all participating groups, so Drum Majors need to be present for each performing group. After the results are announced, Finalists bands and the performance order will be announced. All Finalist Band Directors will need to meet at the 50 yard line immediately following the results announcement. The Top 12 scoring bands regardless of class will be slotted for finals in reverse score order. Please see the finals schedule included. If your band needs special accommodations for finals placement due to Homecoming or other issues, you need to contact Clay Stansberry IMMEDIATELY. Due to the fast turnaround between the Prelim Drum Major retreat and the first Body Warm Up time for Finals, the Chief Judge will notify, by cell phone, the first 3 bands that will be performing in finals as soon as the results are determined.

INSTRUMENT REPAIR

There will be an instrument repair station in the music warm up area, near the water table. If you should have an instrument issue, please stop by to see if they can help. This year the instrument repair station is being provided by Brian Stevenson from Rocky Mountain Music Repair in Broomfield.

MEDICAL

Directors will be responsible for all medical issues involving their own students or staff and will be responsible for following their school district policies. We will not have a medical station nor will we provide any medical items during the Festival. If there is a medical issue, please call 911 first and then alert the nearest volunteer that 911 has been called. Please also call Jeff Jasica (847-226-3348) Festival Coordinator, to alert him that 911 will be responding.

FOOD AND GRILLING

Food trucks MAY NOT arrive before 7:00 AM. If they arrive before then, they will be turned away and asked to return later. All grilling must be done on a paved surface. Do not grill on any grassy or dirt areas. Students may eat on the grassy areas but must pick up after themselves. You may NOT grill near your equipment truck. If you wish to grill or serve food, you MUST do this in the DESIGNATED FOOD AREA. Please have your grill/food trucks enter the DESIGNATED FOOD AREAS, NOT with the equipment trucks, and in most cases NOT with Buses.

WATER

Water will be provided for performing students as they enter the Music Warm Up area. To avoid congestion, bands will NO LONGER be able to refill their water jugs in the Concessions booth. Please plan accordingly and bring enough water for the day. There will be a spigot and hose just inside the Men's Restroom near the Concessions areas as well as outside the east side field house for water refills if absolutely necessary. Bands SHOULD NOT take ice from the ice machine in the concessions booth; this ice is for Concessions use only. You should plan to provide your own ice if needed.

TRASH

You will be responsible for cleaning any area you use during the festival. Please make sure that any trash is thrown away in the dumpsters near the middle school and in the trash cans near the Bus Parking Areas and food truck areas. Please do not leave bags of trash anywhere on the festival grounds when you depart.

SECURITY

Each director will be responsible for the safety and security of their students, equipment, equipment trucks, buses or any other item associated with their program. The marching festival is not responsible for theft or damage. Keep all vehicles locked and monitored.

FINALS SCHEDULE

The finals schedule is included in this packet. Finals will be seeded by reverse order based on scores from prelims. Bands needing to go early in finals (due to school related conflicts only) will forfeit their seeding and will be seeded on a first come first served basis. Notify Clay Stansberry IMMEDIATELY if you think this may be a concern. The flow for finals will remain the same as prelims concerning warm up areas and the entrance and exit of the bands.

FINALS RETREAT

The Finals Retreat will begin following Legacy's Finals Exhibition performance. Drum Majors will need to report to the Band Entrance (southwest entrance to the field) at 9:15 PM when Legacy begins to perform and will be lined up in order of appearance. Finals Retreat will be DRUM MAJORS ONLY. Awards will be presented for the top 3 finalist bands as well as High Music, High Visual, and High General Effect. Drum Majors need to be present for each finalist performing group.

SPECTATOR PARKING

A map of the grounds is included in this package. Please e-mail this to your parents or post on your websites so spectators are aware of the parking areas for this contest. They are spread out, and there are several areas available to the public; all require crossing Washington Street via the pedestrian overpass. Please make them aware of the many different parking possibilities. We have added an additional spectator parking area off Grant Street (west of Washington) for overflow parking. Signage will identify this lot and the path to the stadium. Due to the distance from some of the parking lots to the stadium, **WE RECOMMEND SPECTATORS ARRIVE 20-30 MINUTES BEFORE THEIR BAND'S PERFORMANCE TIME TO ALLOW AMPLE TIME FOR THEM TO MAKE THEIR WAY TO THE VENUE.**

CONCESSIONS & ITEMS FOR PURCHASE

The concessions stand will be open all day and is located on the southwest side of the stadium. Please see the enclosed price list for further details. ONLY CASH will be accepted in concessions. We will also have spirit wear, programs and patches available for purchase directly behind the press box. The apparel booth will be taking cash or credit cards. An ATM is available onsite for your convenience.

DIRECTOR ETIQUETTE

Please be respectful of other bands involved in the contest, and adhere to the schedule provided, including warm up areas and timing. Directors should not interact with judges or approach any judge during the event. Also, as this is a CBA sanctioned event, all participating Band Directors should be current and up-to-date CBA members. If any director has a problem, please come to the Press Box and ask for Clay Stansberry or Jeff Jasica. Please remember the parents are volunteers, and they are trying to do the best for your students as possible. If any situation arises which involves a volunteer, please ask for Clay Stansberry or Jeff Jasica, and we will resolve the situation. Thank you for your support!

AWARDS

PRELIM AWARDS :

Participation Award for each band
3rd Place Class Award for each represented class
2nd Place Class Award for each represented class
1st Place Class Award for each represented class

FINALS AWARDS:

3rd Place Overall
2nd Place Overall
1st Place Overall
High Music Award
High Visual Award
High General Effect Award
Finalist Award for each band

JUDGE ASSIGNMENTS

CAPTION:

Music GE 1
Music GE 2
Music Ensemble
Music Individual

Visual GE
Visual Ensemble
Visual Individual

Color Guard/GE Commentary
Percussion Commentary

PRELIMS:

Steve Martin
Julie Davila
Wayne Dillon
Mike White

Paul Lampkin
Chris Dillon
Shirl Chumley

KC Michel
Craig Westwood

FINALS:

Wayne Dillon
Mike White
Julie Davila
Steve Martin

Chris Dillon
Shirl Chumley
Paul Lampkin

KC Michel
Craig Westwood



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Adams 12 Five Star Stadium

9360 Washington Street Thornton, Colorado

Saturday, September 29, 2018

TICKET PRICES

(***PLEASE MAKE THIS SHEET AVAILABLE TO PARENTS AND SPECTATORS***)

ALL DAY TICKETS

Adults \$20.00

Children/Students/Seniors* \$12.00

PRELIMINARY COMPETITION ONLY

Adults \$12.00

Children/Students/Seniors* \$8.00

FINALS COMPETITION

Adults \$12.00

Children/Students/Seniors* \$8.00

***Children 5 and under are FREE for Prelims and Finals**

***Children/Students are considered 18 years of age or younger.**

***Seniors are 65 years of age or older.**

WE WILL ACCEPT CASH OR CREDIT CARDS ONLY

ATM IS AVAILABLE ON SITE

We honor CBA Staff & CHSAA passes for admittance.

Per CBA Rules, pit crew and prop volunteers will be required to have a Pit Pass wristband for prelims and finals to enter the field and will be admitted to the FIELD ONLY.

Pit crew and prop volunteers will not be admitted to the stands without a purchased attendance wristband.

2018 Legacy Marching Festival Concessions Stand Menu*

ENTREES

- Hamburger - \$4.00
- Cheeseburger - \$5.00
- Hot Dog - \$3.00
- Hot Dog w/Chili & Cheese - \$4.00
- Nachos w/ Cheese & Jalapenos - \$3.00
- Nachos w/ Chili & Cheese & Jalapenos - \$4.00
- Chili (bowl) - \$3.00
- BBQ Pulled Pork - \$5.00

SIDES

- Chips (Lays or Doritos) - \$1.00
- Popcorn - \$1.00
- Fruit - \$1.00
- Pickle - \$1.00

DESSERTS

- Cookies - \$1.00
- Candy - \$2.00
- Cotton Candy - \$2.00

DRINKS

- Soda / Gatorade - \$2.00
- Water - \$2.00
- Coffee - \$1.00
- Hot Chocolate - \$1.00

WE ACCEPT **CASH ONLY FOR CONCESSIONS!**

*Prices and availability subject to change.

Concessions hours are 8:30 AM until 9:15 PM.

Please Note: Concessions will be closed at 4:30 PM and re-open at the beginning of Finals.